

Tracy Area Public Schools No. 2904



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Regular Board Meeting Minutes from Monday, November 15, 2021

- I. Meeting called to order by School Board Chair **Rod Benson** at 6:00 p.m.
- Guests include: (Per Peterson with the Headlight Herald, Teachers: Pam Anderson, Erin Dahmes, and Susan Meyer)
 - Board Members Present: Jay Fultz, Ben Ludeman, Sheila Siebenahler-Holland, Rod Benson, Matt Surprenant, & Jody Bauer. Absent: Nicole Swanson.
 - Administration present: Superintendent Anderson, Principal Vondracek, Principal Munson & AD Tauer.
- II. Motion by **Fultz**, second by **Bauer** to approve the previous meeting minutes. (MC 6-0)
- III. Motion by **Holland**, second by **Surprenant** to approve the agenda. (MC 6-0)
- IV. Motion by **Holland**, second by **Ludeman** to approve the TAHS monthly report, Treasurer Report, Revenues vs Disbursements Report, and the vendor payments which include check numbers **19300** through **19385** and wire payments dated **October 26, 2021** through **November 15, 2021** and Student Activity Check Numbers **18611** through **18626** for a grand total of **\$565,073.27** (MC 6-0).
- V. Visitor Reports/Comments:
A. None
- VI. Administrative Oral Reports
- A. Activities/Community Education Director Tauer**
- Girls Basketball ABC practices start – November 15
 - JH Boys and Girls Basketball practices start – November 15
 - First JH Knowledge Bowl Competition at Canby – November 15
 - Elem grades 4-5-6 Basketball practices start – November 15
 - Cross Country Banquet – November 16
 - American Education Week Banquet – November 18
 - Hmong New Year Celebration at TAHS – November 20
 - Volleyball Banquet – November 21
 - Boys Basketball ABC practices start – November 22
 - Wrestling practices start – November 22
 - Football Banquet – November 22
 - No School – November 25, 26
 - Youth Wrestling practice starts – November 29
 - 3 Point Hoops Basketball starts – December 4
 - Elementary School Christmas Program – December 6
 - Speech Meeting for interested students – December 9
 - Quarter 2 Mid-Term – December 10

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- JH/SH Band & Choir Christmas Concert – December 13

B. Secondary Principal Vondracek’s report:

1. Parent-Teacher Conferences –
 - a. Oct. 18 66 were scheduled—121 attended
 - b. Oct. 28 74 were scheduled—135 attended
 - c. Western Mental Health table with information for parents.
 - d. Flu clinic on Oct. 18, 11am-1 pm – 34 participants (elementary location on evenings of conferences totaled 86)
2. Testing:
 - a. ASVAB for Juniors – January 20.
 - b. NWEA winter tests - week of February 1.
 - c. ACCESS tests – ELL – mid-March
3. Fall Band & Choir Concert – Nov. 8 @ 7:30 pm. New grand piano was used.
4. Veterans Day Program – November 11 @ 10:30 am. Veterans Display by Jim Keul in new lobby. Senior high band and choir performed.
5. Musical Review: “All Together Now” Nov. 12-14. Director: Dana Miller and Music Director Wendy Johnson.
6. Staff Development –
 - a. Presentation by Mrs. Peterson on MEA Workshop
 - i. Speakers - Natalia Benjamin & Seema Tejura
 - ii. 7 Week Staff to Student Relationship Challenge
 - iii. Equality to Equity
 - iv. Positive Behavior Interventions
 - b. November PLC focus – benchmarks to power standards, NWEA results to power standards, continue to rewrite power standards
 - c. December – tentative presenter on Vaping/Devices
7. Big Buddies program is in action this year w/TAES and St Mary’s.
8. Detention and After School Program are operating, with transportation on Tuesdays and Thursdays.
9. Upcoming Events:
 - a. American Education Banquet – Thursday, November 18 @ 6:30 pm, Caboose
 - b. No detention or After School Program on Wednesday, Nov. 24
 - c. Thanksgiving Break – Nov. 25 & 26
 - d. Quarter 2 midterm – December 10 (ineligibility begins Dec. 15)

C. Elementary Principal Munson’s report:

1. Mr. Muson highlighted some pictures of the character time in flexible seating and read for the record.
2. Parent-Teacher Conference attendance was given for each grade level.
3. American Education Baquet information was given
4. Fundraiser’s were discussed.
5. Maternity leave requests were discussed.
6. Upcoming: Christmas Concert on December 6 and American Education Banquet on November 18.

D. Superintendent Anderson’s Report:

1. TAPS COVID – 19 update 5 total at TAPS as of November 15, 2021.
 - a. TAPS Education Program on November 18, 2021 at 6:30 p.m. in the Caboose.

- b. Staff Christmas Party (Wednesday, December 22, 2021 from 4:00-7:00 p.m.)
2. TAES Bathroom Update:
 - a. Completion date will be December 10. Waiting for concrete to cure.
3. 2021 Service Cooperative Board of Directors vote (Jody Bauer running)
4. Facilities Planning Report second opinion. “[Site LogIQ](#)”
5. Hoffman & Brobst Meet with Finance Committee. Audit Report and Truth in Taxation Meeting will be on December 20, 2021 regular scheduled TAPS Board Meeting.
6. COVID-19 Vaccination Emergency Temporary Standard (ETS) discussed.

E. **School Board Member Reports:** None

VII. **Old Business:**

A. None

VIII. **New Business**

- A. Recognize TAPS (November Enrollment) to equal **670** students. 2021= 666, 2020=676, 2019=675, 2018=712, 2017=715, 2016=743.
- B. Motion by **Bauer**, second by **Fultz** to approve the hiring of Doria Drost as the One Act Play Director for the 21-22 school year. (MC 6-0)
- C. **Bauer** introduced the following resolution and moved its adoption:

**“FORM A”
application to Minnesota State High School League Foundation**

The motion for the adoption of the foregoing resolution was duly seconded by: **Bauer** and, upon vote being taken thereon,

the following voted in favor thereof: **Fultz, Bauer, Benson, Ludeman, Surprenant, and Holland**

Voting Against: **None**

Absent: **Swanson**

Whereupon, said Resolution was declared duly adopted.

- D. **Ludeman** introduced the following resolution and moved its adoption:

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2904, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the

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cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

(Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling Place: Balaton Community Center (134 3rd Street, Balaton, MN)

This combined polling place serves all territory in Independent School District No. 2904 located in: Ellsborough Township; Lowville Township, Skandia Township located in Murray County, MN. Rock Lake Township, Shelburne Township, & the City of Balaton; in Lyon County, MN. Lake Sarah Township, located in Murray County, MN. Custer Township and the City of Garvin, located in Lyon County, MN.

Combined Polling Place: Veterans Memorial Center (336 Morgan Street, Tracy, MN 56175)

This combined polling place serves all territory in Independent School District No. 2904 located in; Holly Township, Shetek Township, located in Murray County, MN. Gales Township & Springdale Township located in Redwood County, MN. Amiret Township. Clifton Township, Sodus Township, Monroe Township, & the City of Tracy, are located in Lyon County, MN. Dovray Township, Mason Township, Murray Township, and the City of Currie; located in Murray County, MN

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 8:00 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

(If a combined polling place is changed, the change must be adopted at least ninety (90) days prior to the first election where it will be used unless that polling place has become unavailable for use.)

The motion for the adoption of the foregoing resolution was duly seconded by: **Bauer** and, upon vote being taken thereon, the following voted in favor thereof: **Fultz, Bauer, Benson, Ludeman, Surprenant, and Holland**

Voting Against: **None**

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Absent: **Swanson**

Whereupon, said Resolution was declared duly adopted.

E. The following resolution was moved by **Surprenant**, second by **Holland**:

“Resolution Accepting Donations”

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Tracy Area Public School District ISD 2904, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Sleepy Eye Cubs Football	500.00	Cubs Football Program
Lake Sarah Lutheran Church	400.00	Needy Families
Landman	1,000.00	Landman Scholarship
Music Boosters	6,425.00	Grand Piano
Wade Rignell	400.00	Tom Rignell Scholarhips
Wade Rignell	100.00	Shorty Engel's Scholarship
Class of 71	977.53	Tom Rignell Scholarhips

The vote on adoption of the Resolution was as follows:

Aye: **Fultz, Bauer, Benson, Ludeman, Surprenant, Holland.**

Nay: **None**

Absent: **Swanson**

Whereupon, said Resolution was declared duly adopted.

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- I. Motion by **Holland**, second by **Bauer** to approve the maternity leave request for Amanda Zeug from the expected date of delivery (April 8, 2022 – the end of the 2021-22 school year) **(MC 6-0)**
- J. Motion by **Ludeman**, second by **Surprenant** to approve the maternity leave request for Kayla Rohlik from the expected date of delivery (March 19, 2022 – the end of the 2021-22 school year). **(MC 6-0)**
- K. Motion by **Bauer**, second by **Holland** to approve the 2021-2022 Seniority List **(MC 6-0)**
- L. Motion by **Surprenant**, second by **Ludeman** to approve the World’s Best Workforce Action plan for 2021-22 and the WBWF summary report for 2020-2021. (Stakeholder Committee met on 11/11/21 & Community meeting was 11/15/21 at 5:30 p.m.) **(MC 6-0)**
- M. Motion by **Fultz**, second by **Bauer** to approve the maternity leave request for Kaitlin Rohlik from the expected date of delivery (April 29, 2022 – the end of the 2021-22 school year). **(MC 6-0)**
- N. Motion by **Fultz**, second by **Bauer**, to approve the resignation from Mr. Roger Benson as TAHS Golf Coach with many thanks for his service to TAHS. **(MC 6-0)**

IX. Other Business:

- A. None

- X. Motion by **Ludeman**, second by **Holland** to adjourn the meeting at 6:57 p.m. **(MC 6-0)**

Respectfully Submitted,

Chad Anderson

Superintendent Chad Anderson, Ed.D.

November 16, 2021