

# Tracy Area Public Schools No. 2904



**Chad Anderson**  
Superintendent  
(507) 629-5500  
(507) 629-5507 Fax  
[andersonc@tracy.k12.mn.us](mailto:andersonc@tracy.k12.mn.us)

**Michael Munson**  
Elementary Principal  
(507) 629-5518  
(507) 629-5525 Fax  
[munsonm@tracy.k12.mn.us](mailto:munsonm@tracy.k12.mn.us)

**Kathy Vondracek**  
Secondary Principal  
(507) 629-5500  
(507) 629-5507 Fax  
[vondracekk@tracy.k12.mn.us](mailto:vondracekk@tracy.k12.mn.us)

**Bill Tauer**  
AD / Comm. Ed. Director  
(507) 629-5500  
(507) 629-5507 Fax  
[tauerb@tracy.k12.mn.us](mailto:tauerb@tracy.k12.mn.us)

**Tonya Duscher**  
Finance Officer  
(507) 629-5500  
(507) 212-5507 Fax  
[tonya.duscher@swsc.org](mailto:tonya.duscher@swsc.org)

---

## Regular Board Meeting Minutes from Monday, June 27, 2022

- I. Meeting called to order by School Board Chair **Rod Benson** at 6:02 p.m.
  - Guests include: (Tara Brandl: Press. Wendy Johnson & Shannon Benson: Teachers. Matthew Hammer & Jen Chapman: Ehlers. Darren Overton (Zoom): SitemlogiQ)
  - Board Members Present: Rod Benson, Ben Ludeman, Sheila Siebenahler-Holland, Nicole Swanson, & Jody Bauer. Absent: Matt Surprenant & Jay Fultz (Jay attended via zoom but did not participate in voting)
  - Administration present: Superintendent Anderson, AD Tauer, Elementary Principal Munson & Secondary Principal Vondracek.
- II. Motion by **Ludeman**, second by **Bauer** to approve the previous meeting minutes from May 16, 2022. (MC 5-0)
- III. Motion by **Holland**, second by **Bauer** to approve the agenda (MC 5-0)
- IV. Motion by **Bauer**, second by **Holland** to approve the TAPS monthly report, Treasurer Report, Revenues vs Disbursements Report, and the vendor payments which include check numbers **20061** through **20220**, wire payments dated **May 17, 2022** through **June 27, 2022**, Student Activities Check Numbers **18720-18747** for a grand total of **\$1,857,376.11**. (MC 5-0).
- V. Visitor Reports/Comments:
  - A. Tony Miller: Introduction
  - B. Jeremy Trulock: EMC Insurance Update
  - C. Matthew Hammer & Jen Chapman (Ehlers): Deb Schedule Information
  - D. Darren Overton (SitemlogiQ): Referendum Support Updaes

VI. Administrative Oral Reports

A. Activities/Community Education Director Tauer:

- a. Summer Recreation Update
- b. Summer Art Camp
- c. Camps
- d. Upcoming Calendar

B. Secondary Principal Vondracek submitted the following report:

- a. School Board Policies: 501, 503, 506, 514, 524, & 526 were discussed. Concern was expressed by board members Ludeman and Benson regarding giving credit for reaching maximum absense amounts.
- b. Summer Credit Recover
- c. Resignation of Brittani Klaverkamp
- d. FFA Udpate

C. Elementary Principal Munson's report

- a. 6<sup>th</sup> grade graduation
- b. Positions
- c. No Handbook changes

D. Superintendent Anderson's Report:

- a. School Board Elections
- b. Facilities Update: Electrical at TAHS FB/Track Field, TAHS Bathroom Project, Walls at TAES.
- c. Referendum Fact Sheet
- d. Board Room Chairs
- e. Yearly Superintendent Evaluation

E. School Board Member Reports:

- i. None

VII. Old Business: None

VIII. New Business:

A. Recognize May Enrollment

B. Member Nicole Swanson introduced the following resolution and moved its adoption:

**Establishing dates for filing affidavits of candidacy for the Tracy #2904 School Board from August 2, 2022 to August 16, 2022 at 5:00 p.m. at the district office. (The General Election shall be held on Tuesday, November 8, 2022. At that election Three (3) members will be elected to the School Board for a term of four (4) years each).**

The motion for the adoption of the foregoing resolution was duly seconded by Member Jody Bauer and upon the vote being taken thereon, the following voted in favor thereof:

**Jody Bauer, Rod Benson, Sheila Holland, Ben Ludeman, Nicole Swanson**

---

*“Education as a Lifestyle”*

Absent: **Fultz & Surprenant**

And the following voted against the same: **NONE**

Whereupon said resolution was declared duly passed and adopted.

C. Motion by **Bauer**, second by **Ludeman** to approve the hiring of Tony Miller as TAHS Secondary Principal for the 2022-2023 school years.

D. Member **Nicole Swanson** introduced the following resolution and moved its adoption:

**Resolution Accepting Donations**

Donor	Item	Designated Purpose (if any)
Ideal Animal Nutrition	1,500.00	Ideal Scholarship Donation
Sammie	500.00	High School Library Books
Sammie	500.00	Elementary Library Books
Wade Rignell	500.00	Tom Rignell Scholarship
Apex	14,000.00	Apex Scholarship
USPFO	2,465.00	Pole Vault Pit
SWWC	328.70	Grant for Culinary Skills Challenge at

The motion for the adoption of the foregoing resolution was duly seconded by **Member Sheila Holland** and upon the vote being taken thereon, the following voted in favor thereof:

**Jody Bauer, Rod Benson, Sheila Holland, Ben Ludeman, Nicole Swanson**

And the following voted against the same: **NONE**

Absent: **Fultz & Surprenant**

Whereupon said resolution was declared duly passed and adopted.

E. Motion by **Ludeman**, second by **Bauer** to approve the EMC Insurance contract for 2022-2023 for \$54,926 (Commercial Property: \$41,751.51, General Liability: \$7,111, Commercial Inland Marine: \$241, Commercial Umbrella: \$1,690, Govt Crime: \$825, Linebacker: \$2,864, Cyber Solutions: \$444) + \$3,780 (cyber protection policy) + (Workers Compensation \$32,048) = \$90,754. (MC 5-0)

- F. Motion by **Holland**, second by **Bauer** to approve the School Family Mental Health (SFMH) Service Agreement between Tracy Area Public School District and Greater Minnesota Family Services not to exceed \$30,746.88 for the 2022-2023 school year. **(MC 5-0)**
- G. Motion by **Bauer**, second by **Holland** to approve the Minnesota Commercial Lease Agreement between TAPS and United Community Action Head Start for the 22-23 school year for \$500/month. **(MC 5-0)**
- H. Motion **Holland**, second by **Ludeman** to approve the Minnesota Commercial Lease Agreement between TAPS and “Tracy Kids World” for 22-23 school year for \$1,000/month. **(MC 5-0)**
- I. Motion by **Holland**, second by **Bauer** to approve the substitute teacher pay raise from \$120/day to \$150/day. **(MC 5-0)**
- J. Motion by **Bauer**, second by **Swanson** to approve the membership in MREA for the 2022- 2023 school year for \$1,753. **(MC 5-0)**
- K. Motion by **Bauer**, second by **Ludeman** to approve the contract for Elementary Principal Michael Munson for 2022-23 & 2023-2024. **(MC 5-0)**
- L. Motion by **Holland**, second by **Bauer** to approve the contract for Advanced Health Safety and Security for 2022-23, 23-24 & 24-25 (\$2,880 each year). **(MC 5-0)**
- M. Motion by **Ludeman**, second by **Swanson** to approve the resignation of Marie Hanson as TAHS Track & Field Head Coach with many thanks for her service to the TAHS Track Program. **(MC 5-0)**
- N. Motion by **Bauer**, second by **Ludeman** to approve the Resignation of Heather Kamrud as B-Squad Volleyball Coach with many thanks for her service to the TMB VB program. **(MC 5-0)**
- O. Motion by **Bauer**, second by **Ludeman** to approve the preliminary budget where the District is budgeting a \$244,780 deficit in the general fund for FY23. **(MC 5-0)**
- P. Motion by **Swanson**, second by **Holland** to approve the membership in the MSBA for the 2022-2023 school year. **(MC 5-0)**
- Q. Motion by **Bauer**, second by **Holland** to approve the purchase of 20 chairs at \$132/chair for a total of \$2,640 for the TAHS District Office Meeting Room. **(MC 5-0)**
- R. Discussion with no action regarding the first reading of the 2022-2023 secondary student handbook changes as presented by Principal Kathy Vondracek during the principal’s report.
- S. Motion by **Holland**, second by **Swanson** to approve the resignation of TAPS Band Director/Speech Coach Brittani Klaverkamp with many thanks for her service to TAPS. **(MC 5-0)**

IX. Adjourn

Motion by **Bauer**, second by **Ludeman** to adjourn meeting at 7:28 p.m. (MC 5-0)

Respectfully Submitted,

*Chad Anderson*

Superintendent Chad Anderson, Ed.D.

June 29, 2022